



TheMHS Conference 2007
**Conference Tips
& Training**

PROGRAM

**Melbourne Convention Centre
Tuesday 4th September 2007**

WORKSHOP PRESENTERS: Kevin Kellehear & Vivienne Miller

This workshop will assist you to:

- Prepare an abstract
- Prepare a presentation
- Confidently present a paper in front of audience
- Prepare a paper for publication

<i>9.00am</i>	Introductions – Kevin, Viv and audience
<i>9.15am</i>	Prepare an abstract <ul style="list-style-type: none">• Choosing a theme/topic, format• Writing the abstract• How abstracts are selected by program committee reviewers
<i>9.45am</i>	Preparing the presentation <ul style="list-style-type: none">• What do conference delegates want to gain from a presentation/paper?• How to use aims and objectives to guide your writing• What do you want to say? What is the take home message?• How will you deliver the paper/talk?
<i>10.30am</i>	Tea break
<i>11.00am</i>	Delivering the Presentation <ul style="list-style-type: none">• Exercise in buzz groups• How do people learn? Visually, aurally, kinaesthetically• Body language, eye contact, voice• Using audiovisual aids
<i>11.30am</i>	Practical exercise
<i>12.00pm</i>	Prepare your paper for publication From conference presentation to written paper
<i>12.15pm</i>	Closing discussion
<i>12.30pm</i>	Finish