



CONFERENCE CONNECTIONS MEETING TERMS OF REFERENCE

Role/Purpose

The role of TheMHS Learning Network's Conference Connections Meeting is to facilitate exchange between past, present and future local organising committees and TheMHS Learning Network's Board. The purpose of the exchange is to strengthen future TheMHS Conferences.

Term

This Terms of Reference is effective immediately - commencing with TheMHS Conference 2016.

Membership

The Conference Connections Meeting comprises members from past, present and future local organising committees, and the Board (and staff) of TheMHS Learning Network. We especially welcome participation from members of previous local organising committees.

Roles and Responsibilities

The Meeting is accountable for:

- Fostering collaboration between past, present and future local organising committees and TheMHS Learning Network's Board;
- Sharing conference experiences with a view to strengthening future TheMHS Conferences; and
- Endeavouring to focus on systemic issues related to organising TheMHS Conference.

Meetings

- All meetings will be chaired by the Chair of TheMHS Learning Network's Board.
- It is expected that the current and the immediate future local organising committees each have at least three (3) members present at the Conference Connections Meeting.
- Feedback and recommendations from the meeting will be taken back to TheMHS Learning Network's Board by the Chair or the Conference Director.
- TheMHS Learning Network's office will organise the meeting venue and refreshments, send out notice of meeting, take minutes and assist the Chair with the agenda.
- Meetings will be held annually for a maximum of 90 minutes at the conference venue or nearby venue on the last day (Friday) of TheMHS Conference.



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Amendment, Modification or Variation

This Terms of Reference may be amended, varied or modified annually by the Board of TheMHS Learning Network.