

## Exceptional Contribution Award

Before you submit an entry for this TheMHS Award, here is everything you need to know in terms of eligibility and entry criteria for this specific category.

Explore the different aspects you need to have in mind before submitting your application and find out what our Judges will be looking for. An example of a winning entry can be found [here](#).

### Eligibility

- Entries are by nomination only (not self-nomination)
- This is an award for an individual and the entry must address the nominee's contribution to mental health rather than focus on the nominee's program/organisation.
- Previous award winner's are not eligible to be entered.

### Entry Guidelines

Submissions must include:

#### PART A

- A brief description of the person being nominated for the award (max. 150 words) This section best describes the essence of the nominee's exceptional contribution as if to an audience or journalist. Should the entry be successful, this section will be used in the Awards Booklet which documents all Award winners and finalists.
- Background description of main organisation, if relevant (max. 150 words) e.g., area served, budget, funding sources, staff numbers, number of active clients, etc.

#### PART B (submitted as a PDF file max 5MB)

- [Entry Template](#)  
All entries must use TheMHS entry template and enter information in the relevant sections to be eligible for entry.
- Additional description (1 x A4 page)  
Please expand upon brief description from Part A.
- C.V. of nominee (max. 2 x A4 pages)
- Address of following Criteria (max. 8 x A4 pages):
  - Evidence of a significant contribution to the field of mental health on a local, state or national level.

- Evidence of innovation or a high standard of service.
- Conclusion (1/2 x A4 page)  
Referees (1/2 x A4 page) Nominate 2 referees who can be readily contacted by phone. Please include name, organisation, role, email and phone contact.
- Appendix of Support Material (max. 8 x A4 pages)  
e.g., back up material such as research abstracts, publications, data charts, news clippings, feedback, and photographs.

**Page and word limits must be strictly adhered to. Any submission that exceeds the stated maximum will not be accepted and returned for review.**

**Links to other documents or websites may only be included in the Appendix/Supporting Material Section (2xA4 Pages) and are not to be included anywhere else in the submission. Links to other documents or websites in the main submission will not be considered by the judges.**

**Please directly copy all content/essential information to be reviewed by the judges in the main submission as links within the Appendix/Supporting Material Section will only be viewed at the judges' discretion.**

### **Disclaimer**

- Judges reserve the right to refuse an entry if they feel that it does not meet the selection criteria as listed under "Entry Guidelines" > "Part B".
- Judges reserve the right to withdraw a TheMHS Award at any time, including after the Award is granted, if they find that the entrant does not comply with the entry conditions.

For any questions or concerns, including guidance about the most appropriate category, please email [awards@themhs.org](mailto:awards@themhs.org)